



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the August 8, 2024 Regular Board Meeting

Chairperson Buchholz called the Thursday, August 8, 2024 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson.

Others present in person were: Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Luke Thoma, NRCS, and Randy Neumann, Todd County Commissioner.

Public: Larry Bebus

Buchholz asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Williamson to accept the revised agenda for the regular August 8, 2024 meeting.

- 3.6 Update Cronquist additional amount updated to \$6,011.85 and final payment updated to \$28,211.85
- 3.7 Add encumbering request from Jeffrey Morawcznski
- 3.8 Add encumbering request from Joel Anderson
- 3.9 Add encumbering request from Robert Zwiener
- 3.10 Add encumbering request from Judith Stueve
- 3.11 Add encumbering request from Greg Hulinsky
- 3.12 Add encumbering request from Jim Johnson
- 3.13 Add encumbering request from Rick Baum
- 4.3 Update Zastrow payment to \$23,375.18
- 4.4 Update Cronquist FY24 Riparian Aid amount to \$1,451.76 and total cost of project to \$37,615.80
- 4.5 Add payment request from Alcuin Rothstein
- 5.5 Update resolution number needed update to 20190314-02
- 5.4 Update resolution number reference to 20190314-02

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve minutes as disbursed from the July 11, 2024 board meeting. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Buchholz asked the board to review July 2024 Treasurer's Report. Katterhagen made a motion, seconded by Williamson to accept July 2024 Treasurer's Report with receipts totaling \$113,827.38 and disbursements totaling \$238,125.08.

Discussion: S. Katterhagen reviewed the program summary. The wage reimbursement included months of April, May and June.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz called for conflict of interest. James reported conflict of interest with item #4.2 – Request of partial payment for a project.

Reports:

Commissioner's Report: Neumann reported the first round of budgets are completed, reviewing the comp study for wages, and he would like to see all five Commissioners' part of the negotiations. Katterhagen asked how many Unions in the County. Neumann reported there are a total of six different Unions in the County.

Public member Larry Bebus joined the meeting at 8:37 a.m.

Director Update: Ossefoort reported the Safe Drinking Water Grant application was approved and looking at kicking off the program in September. He is working with County on a cannabis ordinance and the request for a digester is back on the Planning Commission agenda.

SWCD Manger's Report: Ossefoort asked the board if they had any questions on Anton's report. Katterhagen acknowledged that Varner site has been an issue for 15+ years. Pratt reported the office is working with Varner to find funding.

No updates on individual staff reports were provided.

NRCS Report: Thoma reported Josh Hanson will be acting Area Conservationist for the next few months, NRCS has one EQIP application left to obligate, and a lot of landowner interest in cover crops and irrigation.

1W1P SRWD Report: No meeting.

1W1P Red Eye Report: No meeting.

1W1P Long Prairie Report: Katterhagen reported that Todd SWCD presented on a cover crop project at the policy meeting. Ossefoort added the CRP incentive grant work plan will be submitted soon.

1W1P Crow Wing Report: Wendel reported he attended a meeting on July 24th. The public comment period is open on the plan. The plan will be presented to BWSR in December or January.

1W1P Mississippi Brainerd Report: Implementation funding is available for projects.

BWSR Report: No report.



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Ebnet joined the meeting at 8:45 a.m.

Celebration: Thank you Supervisor Katterhagen for hosting Breakfast on the Farm.

Buchholz welcome Scheve. Scheve introduced herself to the board.

SWCD Staff Report: Ebnet presented his visual staff report. A few of the highlights included field erosion field visits and irrigation scheduler program.

Decisions Needed for Projects:

Katterhagen made a motion, seconded by Wendel to approve encumbering request of FY24 Riparian Aid cost share funds from Kevin Grondahl, C#2024.0808-3.1, in the amount of \$8,527.50 for a critical area planting and a shoreline protection project in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Williamson to approve encumbering request of FY24 Mississippi Brainerd WBIF cost share funds from Randolph and Ann Brown, C#2024.08.08-3.2, in the amount of \$675 for a forest stewardship plan located in the Mississippi River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve encumbering request of F23 Long Prairie LCCMR cost share funds from Todd Gonsior, C#2024.07.11-3.3 in the amount of \$577.50 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve encumbering request of FY23 Long Prairie LCCMR cost share funds from Joan Gonsior, C#2024.07.11-3.4 in the amount of \$682.50 for a forest stewardship plans located in the Long Prairie Rive Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Williamson to approve encumbering request of FY23 Long Prairie WBIF cost share funds from Darrick Becker, C#2024.08.08-3.5 in the amount of \$22,308 for material volume increase for a feedlot fix project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve amendment requesting additional cost share funds from Cronquist, C#2024.04.11-2.5 in the amount of \$6,011.85 for a new total of \$28,211.85 of cost share funds. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering request of FY24 Mississippi Brainerd WBIF cost share funds from Jeffrey Morawczski, C#2024.08.08-3.7 in the amount of \$750 for a forest stewardship plan located in the Mississippi River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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James made a motion, seconded by Williamson to approve encumbering request of FY23 Long Prairie LCCMR cost share funds from Joel Anderson, C#2024.08.08-3.8 in the amount of \$450 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve encumbering request of FY23 Long Prairie LCCMR cost share funds from Robert Zwiener, C#2024.08.08-3.9 in the amount of \$750 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve encumbering request of FY23 Long Prairie LCCMR cost share funds from Judith Steuve, C#2024.08.08-3.10 in the amount of \$750 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering request of FY24 Mississippi Brainerd cost share funds from Greg Hulinsky, C#2024.08.08-3.11 in the amount of \$953.27 for a cover crop project located in the Mississippi River Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve encumbering request of FY24 Mississippi Brainerd cost share funds from Jim Johnson, C#2024.08.08-3.12 in the amount of \$741.27 for a cover crop project located in the Mississippi River Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve encumbering request of FY24 Mississippi Brainerd cost share funds from Rick Baum, C#2024.08.08-3.13 in the amount of \$1,317.79 for a cover crop project located in the Mississippi Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Payment:

James made a motion, seconded by Wendel to approve payment request of FY23 Long Prairie WBIF cost share funds from Ryan and Angie Perish, C#20240411-3.10-LPWBIF-23-09, in the amount of \$237.50 for a well sealing project located in the Long Prairie River Watershed; the project cost less than encumbered. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve partial payment request of FY23 Long Prairie WBIF cost share funds from Barb James, C#2023.09.14-3.14 in the amount of \$12,500 for the certified components of a heavy use roof and heave use dry stacking slab located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Abstained: James. Motion Carried.

Wendel made a motion, seconded by Williamson to approve payment request of FY23 Long Prairie WBIF cost share funds from Zastrow Farms, C#2024.04.11-2.3, in the amount of \$23,375.18 for a pit closure project



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located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Katterhagen to approve payment request from Connie and Duane Cronquist, C#2024.04.11-2.5, in the amount of \$28,211.85 for a pit closure project located in the Crow Wing Watershed from the following funding sources.

FY22 Riparian	\$86.01
FY23 Local Capacity	\$3,685.93
FY22 Local Capacity	\$5,591.40
FY23 Riparian	\$9,856.26
FY20 Partridge River	\$7,540.49
FY24 Riparian Aid	\$1,451.76

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment request of FY23 LCCMR Long Prairie cost share funds from Alcuin Rothstein, C#20240711-3.1 in the amount of \$1,200 for a woodland stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Operations:

Katterhagen made a motion, seconded by James to approve resolution guidelines on use of SWCD Aid funds disbursed in July and December 2024.

Discussion: If disbursement request is not in the resolution, it would have to be brought back to the SWCD Board for approval of disbursement.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve Agreement of Services with East Otter Tail SWCD for Redeye C25-0118 WBIF grant.

Discussion: WBIF is abbreviated for Watershed Based Implementation Funding.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by James to approve policy change for Resolution #20190314-02 to base in kind labor rates on the University of Nebraska Lincoln Farm Custom Rate Survey that is more comprehensive than the Iowa Custom Rate Survey, and it includes livestock related labor practices correlating with the SWCD activities that the Iowa custom rate survey no longer have. New Resolution policy will be #2024.0808-5.3.

Discussion: The board was provided a copy of the Nebraska Lincoln Farm and Iowa custom rate survey. Pratt explained that he stumbled across the Nebraska Lincoln Farm Custom Rate Survey and provided information to Anton.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Williamson made a motion, seconded by James to approve minor reference modification to impacted Resolution #20220908-01, with a revision date of #2024.06.13-5.3. The change would appear at the bottom of the resolution page next to the single * and read as follows "Landowner occupier in-kind labor to be based off the most recent publication of the Nebraska Farm Custom Rate Survey. The new resolution number would be #20240808-5.4. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Discussion:

The board reviewed the Todd County township map showing townships with high nitrates.

Ossefoort provided a brief update on the Wadena grant for testing for nitrates. They are continuing working with landowners that have turned in their nitrate water testing kits; not adding more landowners at this time.

Informational:

The Long Prairie Steering Committee approved Zigan's request for Long Prairie WBIF cost share funds.

Supervisor Wendel has been assigned the news article that is due August 28, 2024. Anton suggested writing an article on the Crow Wing Watershed updates.

The Annual Enviro Fest will be Thursday, September 19, 2024.

MASWCD Annual Convention at DoubleTree Bloomington – December 2-4, 2024.

The MACDE Quarter 3 update was provided to the board at the meeting.

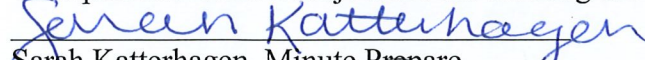
The Board reviewed project status report.

The unspent funds from Zastrow Farms pit close closure project were return to FY23 Long Prairie WBIF funding pool in the amount of \$277.94.

Todd SWCD will be hosting a FREE Nitrate Clinic in office on Thursday, August 15 and Friday, August 16th.

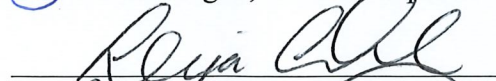
The next regular Soil and Water board meeting of Supervisors will be at held on Thursday, September 12, 2024 at the Historic Courthouse in the Commissioner's board room located in Long Prairie starting at 8:30 a.m.

Chairperson Buchholz adjourned the meeting at 9:40 a.m.


Sarah Katterhagen, Minute Prepare

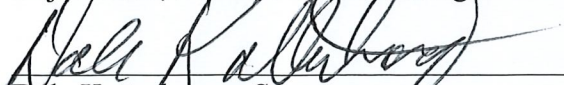
9-12-24

Date


Deja Anton, SWCD District Manager

9-12-24

Date


Dale Katterhagen, Secretary

9-12-2024

Date